22ND ANNUAL JOINT BASKETBALL TOURNAMENT

Dear Team Coordinator: November 4, 2023

The SF Associates and SF Enchantées cordially invite your team and organization to participate in our **22nd Annual Joint Basketball Tournament**. Our goal is to host a competitive tournament and provide an enjoyable event for all the youth participants, friends & families. Please feel free to make additional copies and distribute this invitation to all teams within your organization.

SPONSORING ORGANIZATION: SF Associates & SF Enchantées

ENTRY FEE: $475.00 per team. Please make checks payable to:
- **SF Associates:** Boys: 6th, 7th, 8th, 9th, 10th and 12th grades; Girls: 6th, 8th, 9th and 10th grades
- **SF Enchantées:** Girls 11th and 12th grades

TOURNAMENT DATE: May 11 & 12, 2024

DEADLINES:
- January 26, 2024: Entry fee and team roster form
- April 26, 2024: Last day for any revisions to the roster

TEAM ROSTERS:
- Please submit your completed team roster[1] and entry fee to the Division Coordinator (see enclosed list) as soon as possible, but no later than **January 26, 2024**.

- Acceptances will be sent out by the end of **February 2024**.

- Each division is limited to 8 teams. Please note that more invitations have been sent than spots available in each division.

- Awards are limited to 10 players per team.

- All rosters must meet the eligibility requirements of the Associates' or the Enchantées' organizations depending on the division to which they are applying. Players appearing on more than one roster will be disqualified from the tournament.

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[1] Please see attached instructions if you prefer to submit your team roster via the web.

ROSTER CHANGES:

● After **April 26, 2024,** only teams considered being in hardship status (7 or less players) may request roster changes to replace unavailable players up to a total of 8 players. All hardship requests must be made using the **Roster Change Request Form** and emailed to the Division Coordinator who will submit the request to the Tournament Committee for approval.

● Roster changes must be permanent additions to your roster. If the addition replaces a listed player on the roster, the original player listed cannot be reinstated and cannot play any games in the Tournament. Only non-impact players will be considered.

● Last day for extreme hardship roster change is 5pm, Friday, May 10, 2023.

● Both organizations reserve the right to accept, move, or reject teams.

We will abide with local/up to date guidance for events and group gatherings. Tournament rules, game schedules, gym location, hotel information and T-shirt pre-order form will be sent later to teams selected to participate in our tournament.

This year, our joint tournament will not be hosting a social. We wish all the participants a lovely Mother's Day weekend and the opportunity to spend time with your families and team. May you enjoy the beautiful sights and food of our city.

You may also refer to our respective organization websites. Electronic versions of our tournament invitation, roster form, & player agreement form are accessible to download at each of our websites. If you have any questions, please direct them to the specific Division Coordinators or to one of the following tournament representatives:

SF Associates	**SF Enchantées**
http://www.sfassociates.org	http://www.sfenchantees.com
Co-Chair: Derek Lau	Chair: Phillip Topacio
Email: dereklau@comcast.net	Email: ptopacio@gmail.com
Co-Chair: Jane Jao	Chair: Eric Jue
Email: janejao@gmail.com	Email: eeej333@yahoo.com

We look forward to your participation in our **22nd Annual Joint Basketball Tournament.**
Thank you for your continued and enthusiastic support of our two organizations.

Sincerely,
Phillip Topacio and Eric Jue - SF Enchantées Chairpersons
Derek Lau and Jane Jao - SF Associates Co-Chairs

Enchantées Tournament Chairpersons	Phil Topacio	ptopacio@gmail.com
	Eric Jue	eeej333@yahoo.com

Associates Tournament Co-Chairs	Derek Lau	dereklau@comcast.net
	Jane Jao	janejao@gmail.com

Division	Enchantées Coordinators	E-mail
Girls 12th	Rachelle Santos	rachellegs127@aol.com
	Grace Bonifacio	maubonifacio@yahoo.com
Girls 11th	Wesley Sen	sakisan@comcast.net
	Darrell Moy	darrellmoy@gmail.com

Division	Associates Coordinators	E-mail
12th Boys	Christi Chow	cjin_02@yahoo.com
	Terrena Miller	terrena.miller@gmail.com
10th Boys	Derek Lau	dereklau@comcast.net
10th Girls	Scott Wong	swong8055@gmail.com
	Phil Topacio	ptopacio@gmail.com
9th Boys	Stacy Lee	stacky142@hotmail.com
9th Girls	Ivy Tom	ivytsetom@gmail.com
	Tim Shen	shenster@hotmail.com
8th Boys	Melissa Ledesma	melissa.dorothy.ledesma@gmail.com
	Anna Marie Yen	amcyen@yahoo.com
8th Girls	Robyn Lee	rpfong830@yahoo.com
	Diana Bretzinger	diana.bretzinger@ucsf.edu
7th Boys	Lauren Marshman	laurenmarshman@gmail.com
	Yinlan Zhang	yinlanz@yahoo.com
6th Boys	Ellan Tong	ellantong@gmail.com
	Tina Lau	buttercuptee@yahoo.com
6th Girls	Marie Lee	marie415@gmail.com
	Jenny Quintal	jenquintal@gmail.com

WEBSITE INSTRUCTIONS

The SF Associates and SF Enchantées are pleased to provide you with the optional ability to enter your team roster directly into our tournament website. You may continue to submit your roster via the provided hardcopy form – teams will not be accorded any priority based on their chosen method of roster submission. However, the website allows you to make your own roster adjustments up to the deadline date and to ensure that all the information for your team is up-to date and current. We hope you like it!

Instructions:

1. Go to the following web page: http://jt.sfassociates.org

2. On the Login page, first-time users should click on the Register link and enter the requested information. The User Name and Password that you enter will be how you will log into our website going forward.

3. Enter the User Name and Password that you entered on the Registration page to log into our website.

4. On the Team Information page, enter the requested team information. If your Team Name does not appear in the dropdown list, please contact your Division Coordinator.

5. On the Roster page, enter the number of players on your team roster and click the "Submit number of players" button.

6. You will then be able to enter in the roster information for the number of players you specified. Click the "Submit" button after all of the fields have been filled out. You will need to enter: jersey number, name, height, birthdate, grade, age and school.

7. On the Review page, check your information. You will need to send your tournament entry fee check to your division coordinator. Please include a hardcopy printout of your roster.

8. Up until the roster deadline date, you can return to this website to make roster adjustments as necessary.

9. If you have any questions or problems, you should contact your Division Coordinator.