



San Francisco
Enchantées



October 30, 2017

RE: SF Associates & SF Enchantées – 18th Annual Joint Basketball Tournament

Dear Team Coordinator:

The SF Associates and SF Enchantées cordially invite your team and organization to participate in our **18th Annual Joint Basketball Tournament**. Our goal is to host a competitive tournament and provide an enjoyable event for all the youth participants, friends & families. Please feel free to make additional copies and distribute this invitation to all teams within your organization.

SPONSORING ORGANIZATIONS: SF Associates and SF Enchantées

ENTRY FEE: \$425 per team

Please make checks payable to:

SF Associates (Boys Division)

SF Enchantées (Girls Division)

TOURNAMENT DATE: May 12-13, 2018

DEADLINES: January 5, 2018 Entry fee and team roster form
April 6, 2018 Last day for any revisions to the roster

DIVISIONS: Boys Open: 6th, 7th, 8th, 9th, 10th, 11th and 12th grades
Girls Open: 7th, 8th, 9th and 12th grades

TEAM ROSTERS:

- Please submit your completed team roster¹ and entry fee to the Division Coordinator (see enclosed list) as soon as possible, but no later than **January 5, 2018**.
- Acceptances will be sent out by the end of **February 2018**.
- Each division is limited to 8 teams. Please note that more invitations have been sent than spots available in each division.
- Awards are limited to 10 players per team.
- All players on the roster need to be of Asian descent and can only be listed on one team roster. Players appearing on more than one roster **will be disqualified** from the tournament.

¹ Please see attached instructions if you prefer to submit your team roster via the web.



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ROSTER CHANGES:

- After **April 6, 2018**, only teams considered being in hardship status (7 or less players) may request roster changes to replace unavailable players up to a total of 8 players. All hardship requests must be made using the **Roster Change Request Form** and emailed to the Division Coordinator who will submit the request to the Tournament Committee for approval.
- Roster changes must be permanent additions to your roster. If the addition replaces a listed player on the roster, the original player listed cannot be reinstated and cannot play any games in the Tournament.
- Both organizations reserve the right to accept, move, or reject teams.

Hotel information, tournament rules, schedules, location of games, and T-shirt pre-order form will be sent later to teams selected to participate in our tournament.

This year, our joint tournament will not be hosting a social. We wish all the participants a lovely Mother's Day weekend and the opportunity to spend time with your families and team. May you enjoy the beautiful sights and food of our city.

You may also refer to our respective organization websites. Electronic versions of our tournament invitation, roster form, & player agreement form are accessible to download at each of our websites. If you have any questions, please direct them to the specific Division Coordinators or to one of the following tournament representatives:

SF Enchantées

<http://www.enchantees.org>

Carolyn Yuen, Co-Chair

Email: cybballma@gmail.com

SF Associates

<http://www.sfassociates.org>

Sylvia Kwong, Co-Chair

Email: kwong.sylvia@yahoo.com

Nina Maruyama, Co-Chair

Email: ninamaru@infoasis.com

We look forward to your participation in our **18th Annual Joint Basketball Tournament**.

Thank you for your continued and enthusiastic support of our two organizations.

Sincerely,

Carolyn Yuen
S.F. Enchantées Chairperson

Sylvia Kwong and Nina Maruyama
S.F. Associates Chairpersons



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Enchantées Tournament Chairpersons	E-mail
Carolyn Yuen	cyballma@gmail.com

Enchantées Coordinators	Division	E-mail
Mai Mai Wythes	7 th	maitsai@yahoo.com
Cynthia Cawthon Michael Cawthon	8 th	senora_romo@hotmail.com mcawthon@fdic.gov
Carolyn Yuen	9 th	cyballma@gmail.com
Flora Sujishi Steven Shia	12 th	fsujishi@gmail.com xwntsteve@yahoo.com

Associates Tournament Chairpersons	E-mail
Sylvia Kwong	kwong.sylvia@yahoo.com
Nina Maruyama	ninamaru@infoasis.com

Associates Coordinators	Division	E-mail
Christi Chow Melissa Hansa-Rodriguez	6 th	cjin_02@yahoo.com mel_hansa@yahoo.com
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SF Associates & SF Enchantées – 18th Annual Joint Basketball Tournament Website Instructions

The SF Associates and SF Enchantées are pleased to provide you with the optional ability to enter your team roster directly into our tournament website. You may continue to submit your roster via the provided hardcopy form – teams will not be accorded any priority based on their chosen method of roster submission. However, the website allows you to make your own roster adjustments up to the deadline date and to ensure that all the information for your team is up-to-date and current. We hope you like it!

Instructions:

1. Go to the following web page: <http://jt.sfassociates.org>

2. On the Login page, first-time users should click on the [Register](#) link and enter the requested information. The User Name and Password that you enter will be how you will log into our website going forward.
3. Enter the User Name and Password that you entered on the Registration page to log into our website.
4. On the Team Information page, enter the requested team information. If your Team Name does not appear in the dropdown list, please contact your Division Coordinator.
5. On the Roster page, enter the number of players on your team roster and click the “Submit number of players” button.
6. You will then be able to enter in the roster information for the number of players you specified. Click the “Submit” button after all of the fields have been filled out. You will need to enter: jersey number, name, height, birthdate, grade, age and school.
7. On the Review page, check your information. You will need to send your tournament entry fee check to your division coordinator. Please include a hardcopy printout of your roster.
8. Up until the roster deadline date, you can return to this website to make roster adjustments as necessary.
9. If you have any questions or problems, you should contact your Division Coordinator.